

Date / Time: **Thursday, August 16, 2012 / 1:00PM**

Subject: **Travel Demand Forecasting Discussion**

Location: **Virginia Department of Transportation
Culpepper District Office
1601 Orange Road
Culpeper, VA 22701**

Attendees: **Virginia Department of Transportation (VDOT): Ken Connors
Laurence Ferrell
Chuck Proctor
Hal Jones**

**Skanska-Branch Joint Venture (SBJV): Brook Brookshire
Curtis Rowden
Greg Suttle**

**Johnson Mirmiran & Thompson (JMT): Bill Schaub
Matt Wolniak
Shawn Reynolds**

Meeting Minutes

1. VDOT issued CD to SBJV containing traffic data that is being used for the draft EA. VDOT stated that they believe PM volumes were included and that they were provided by the 2040 MPO model.
 - 1.1. VDOT stated that for the IJR SBJV will have to show AM/PM traffic volumes.
 - 1.2. VDOT stated that SBJV (JMT) needs to further develop the AM traffic volumes and submit to VDOT. JMT will review the traffic numbers and develop a comparison table to include traffic numbers provided to SBJV during bid compared those shown in the draft EA. JMT will highlight any questionable volumes. VDOT will review volumes prior to implementing in design and modeling by SBJV. JMT committed to providing feedback on the comparison of the traffic information by early next week, will then develop AM volumes.
 - 1.3. Once the AM/PM peak hour volumes are agreed to, JMT will perform traffic analysis to confirm the interchange operates in accordance with previously stated criteria
2. JMT asked VDOT for the accident data. VDOT agreed that they would provide the accident data to JMT.
3. JMT asked VDOT for no-build volumes. VDOT said they are on the disk.
 - 3.1. VDOT stated that volumes shown were from MPO for year 2040 and depending upon the results of the analysis, they may revert to year 2036.
4. VDOT stated that they were concerned about inbound/SB movement into UVA from the Bypass during events. VDOT stated that SBJV may need to take a more thorough look at the access needed by UVA for events, stating the event traffic may result in a need to put

an additional lane on the bridge. VDOT is aware of a heavy flow at this location before/after UVA events (some events they even reverse the flow). VDOT will take a look and decide.

5. VDOT stated that they are currently using the January 2012 MPO Model and which they acknowledged was different from the latest February 7th MPO model. VDOT stated that MPO is using the February model but VDOT has not yet agreed with this modeling. It was noted that Steve Williams was point of contact at MPO and that they have recently hired a new traffic modeler.
6. JMT stated that they believe that 250 WB (west of Old Ivy Road) will fail in the modeling since it is currently. VDOT agreed.
 - 6.1. JMT requested clarification regarding needed evaluation to address this within the IJR.
 - 6.2. VDOT stated that the MPO is currently evaluating this area and it is likely to add it to the long range plan. It was noted that FHWA is aware of the issue. VDOT stated that it will need to be considered in the IJR and that it is in their future plan.
7. SBJV requested status on NTP 2 work efforts that SBJV requested be allowed under NTP. VDOT stated that they communicated request to Jose Granado (FHWA), specifically regarding requested items below:
 - 7.1. Can we proceed with Geotechnical Borings? VDOT stated no, as per FHWA.
 - 7.2. Can we proceed with Survey? VDOT stated no, as per FHWA.
 - 7.3. Can we proceed with Wetland Delineation? VDOT stated no, as per FHWA.SBJV asked if FHWA offered any explanation. VDOT stated that FHWA did not offer explanation.
8. VDOT is expecting that FHWA would let them know status of the draft EA next week. VDOT stated that they are hopeful that FHWA will approve the draft EA by end of next week. VDOT will then prepare public notice and hold citizen information meeting (CIM) in fall. VDOT Central Office is preparing the required displays and arranging the CIM. Participation by SBJV not currently anticipated.
9. SBJV asked about the status of the work at the North Terminus, particularly the Ashwood Intersection. VDOT stated that the design for the Ashwood and US 29 north of SBJV project limits was underway. It was noted that construction to widen this area may go concurrently with SBJV project.
10. VDOT: SBJV acknowledged they are required to do meeting minutes for this meeting (2 or 3 day turnaround).
11. SBJV introduced JJ Moegling (in his absence) as the Deputy PM and that he will be one of the point contacts. VDOT will develop contact list on their end.
12. Next meeting was set for 9/12 (and will be scheduled for 2nd Wednesday of each month thereafter).

Attendee sign-in list attached.